



Botanica

ECLECTIC SPIRITS + SHARE PLATES

FUNCTIONS PACK

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v1.4

WELCOME

Welcome to Botanica Bar





Situated in a transformed Georgian Sandstone Warehouse, inspired by the beautiful surrounds and mystique of Salamanca, Botanica features the best of our local distilleries, breweries and delicacies.

Botanica offers three key areas for you to enjoy a playful range of drinks, food and friendship.

The Loft - Can be used for exclusive + non exclusive events

If you would like to negotiate an event for use of the Main Bar or Outdoor area, we may be able to accommodate this option for you.

AMENITIES KEY

	Cocktail Capacity
	Seated Capacity
	House Music
	WiFi
	Weather Protection
	Functions Room with Private Bar



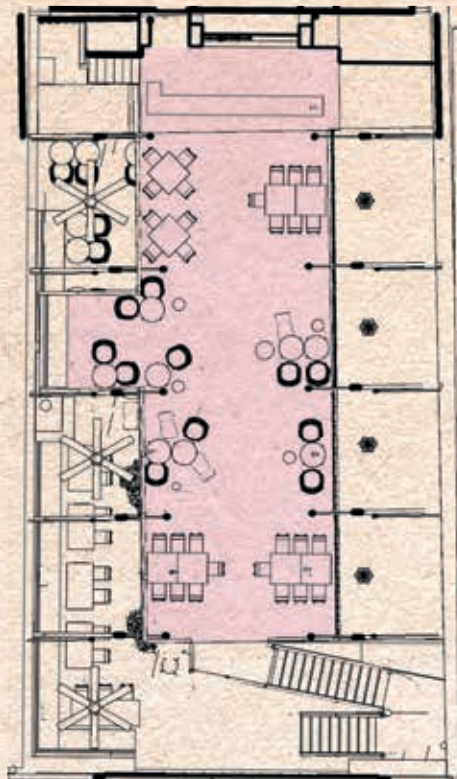
THE LOFT

Botanica's unique loft is the ideal venue for your private or business function. Furnished with its own private bar, comfortable seating and adjustable lighting our function room can easily cater for events up to 100 people. Select from a range of food and drink packages or consult with our Functions Co-ordinator to tailor the event to your requirements.



The Loft

	100
	50
	✓
	✓
	✗
	✓
	✓



MINIMUM SPEND PACKAGE (Option 01)

EXCLUSIVE USE OF THE LOFT

Enjoy exclusive use of The Loft with your choice of friends, colleagues or family. Just commit to a minimum spend on food and alcohol and pay your deposit 30 days in advance.



HOW IT WORKS

View the table below to determine your minimum spend on food and alcohol and deposit required for your event.

- No booking fee or drinks packages to select.
- If food is required view the Food Functions Menu on page 6 and enter your selections into the Booking Confirmation Form on page 8.
- You can request for your event to remain exclusive after the booking concludes, if agreed, management will request the minimum spend to be paid upfront and in full.

Management reserve the right to cancel the exclusive use of the loft bar if your expected minimum spend levels are not being met or are unlikely to be met during the function.

- Deposit for Minimum Spend Package Option 01 must be paid 30 days prior to the function date or paid immediately for late bookings.

SUNDAY - THURSDAY NIGHT / FRI + SAT DAY USE (11-4PM)				FRIDAY + SATURDAY NIGHTS		
Hours of use	2hrs	3hrs	4hrs	Hours of use (as specified)	Between 6-9pm	Between 6-10.30pm
Minimum spend	\$600	\$900	\$1200	Minimum spend	\$1500	\$2000
Deposit	\$300	\$450	\$600	Deposit	\$750	\$1000

BEVERAGE PACKAGES (Option 02)

PACKAGE 1:

2hr \$40pp
3hr \$50pp
4hr \$60pp

HOUSE

House Champagne
House Sparkling

House Wine

(W) House Sauvignon Blanc
(R) House Pinot Noir

House Beers

Cascade Pale Ale
Cascade Lager
Cascade Light

PACKAGE 2

2hr \$55pp
3hr \$65pp
4hr \$75pp

LOFT EXPERIENCE

Tasmanian Sparkling
Arras Sparkling, TAS
Janz Sparkling Rose, TAS
House varieties

Selected Wines

Milton Pinot Gris, TAS
Dalrymple Sauvignon Blanc, TAS
Glaetzer Dixon Pinot Noir, TAS
Laurel Bank Cabernet Merlot, TAS
House varieties

Selected Beer

Cascade Pale Ale
Cascade Lager
Cascade Light

PACKAGE 3

2hr \$75pp
3hr \$85pp
4hr \$95pp

PREMIUM

Champagne / Sparkling
Veuve Clicquot, France
Moet Chandon, France
Josef Chromy NV Sparkling, TAS

Selected Wines

Milton Pinot Gris, TAS
Goaty Hill Sauvignon Blanc, TAS
Glaetzer-Dixon Pinot Noir, TAS
Domaine A Petit, TAS

Selected Beer

Cascade Pale Ale
Cascade Lager
Seasonal Tap
Cascade Light

PACKAGE 4

The Custom
Signature
Package

YOUR TOUCH OUR VENUE

Customise your event, your way.
When money isn't an issue and
everything has to be perfect, you
want the signature package.

If you pick this option our
functions co-ordinator will contact
you to tailor package your event.

PACKAGE UPGRADES

Cocktail on Arrival

Espresso Martini \$18
Aperol Spritz \$14
Botanica Cocktail \$18

Availability is dependent on
function size.

Beverage Packages Option 02 - A deposit of 20% off your total function must be paid 30 days prior to the function date or paid immediately for late bookings. Botanica requires that final guest numbers be confirmed 48 hours prior to the function date, refer to T's & C's.

FUNCTIONS FOOD MENU

CHEESE PLATTER

\$80 Serves 6-8 ppl **GF | V**

A selection of hard, soft and blue cheese with crisp breads | seasonal fruit | local quince paste | Edible Botanicals | Berries

ANTIPASTO PLATTER

\$80 Serves 6-8 ppl **GF | DF**

A Selection of locally cured meats by Ziggy's | Mixed olives | marinated vegetables | Tasmanian Spiced Chutney | Crisp Breads | Herbs

POPCORN CHICKEN PLATTER

\$80 Serves 6-8 ppl **GF**

Bulgogi Glazed Chicken | Gochujang | Sesame | Coriander

CRISPY SQUID

\$40 Serves 5-7 ppl

Crispy Fried Squid | Chilli Lime Seasoning | Yuzu Aioli | Pickled Radish | Fennel Frons

PORK BITES PLATTER

\$80 Serves 8-10 ppl

Great finger food for mingling and guest to enjoy

MEAT BALL PLATTER

\$80 Serves 10-15 ppl

Great finger food for mingling and guest to enjoy

ARANCINI BALLS **V**

\$80 Serves 10-15 ppl

Great finger food for mingling and guest to enjoy

DIM SUM BASKET

\$80 Serves 10-15 ppl

Great finger food for mingling and guest to enjoy

CORN FRITTERS

\$80 Serves 10-15 **GF | DF | VO+**

Corn fritters, crisp basil, nam jim dipping sauce



T&C'S

DEPOSITS MINIMUM SPEND PACKAGE OPTION 01

Minimum Spend Package Option 01 - Deposit must be paid 30 days prior to the function date or paid immediately for late bookings.

DEPOSITS BEVERAGE PACKAGES OPTION 02

Beverage Packages Option 02 - A deposit of 20% off your total function must be paid 30 days prior to the function date or paid immediately for late bookings.

Final Guest Numbers: must be confirmed 48 hours prior to the function date. This number can be decreased or increased however the number confirmed at 48 hours prior is the minimum amount that will be charged, any increase to this minimum number must be paid for at the completion of the function.

DEPOSIT REFUNDS

Deposits will be handled as a separate transaction. On completion of the event the deposit will be refunded via bank transfer within 3 business days of the function. Deposits can not be refunded or used against total bill at the time of the function.

BYO:

No food or drink may be brought into functions, the only exception being celebration cakes.

CAKE:

The only food that may be brought into the function is a celebration cake. Botanica will provide cutlery and napkins for the serving of the cake at no extra cost. Kitchen does not cut cake for functions.

BATHROOMS:

Please note that our upstairs function patrons will be required to use/access the bathroom, located downstairs at the back of the main restaurant and bar area.

ACCESS:

Access to the function room is available via stairs only. Unfortunately, due to the venue being a heritage building, there is currently no disabled access to the upstairs function room or downstairs toilets.

DISABILITY ACCESS:

Unfortunately, as a heritage building, we are unable to provide handicap access to the function room or toilets. A public toilet with disabled facilities is located within 20m of the venue.

CANCELLATION:

Any cancellations must be made in writing and confirmed by Botanica. Cancellations received more than 30 days prior to the function date will receive a full refund. Cancellations received more than 14 days prior to the function date will receive 50% of the deposit.

Cancellations made less than 14 days prior to the function date will not be entitled to a refund of the deposit.

CLIENT RESPONSIBILITIES:

The client is expected to conduct their function in a legal and respectable manner and is responsible for the conduct of its guests and invitees. The client will be charged for any damage that occurs to the restaurant, the property or its staff. Please also note that in line with Australian legislation relating to responsible service of alcohol, Botanica management reserve the right to terminate a function, refuse service to any guest deemed intoxicated, or take responsible action to assist any intoxicated guest from the premises.

EARLY ACCESS AND DECORATIONS:

Botanica will make early access to the room available one hour prior to the commencement of the function

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for any decorations and other set up. If early access is required, Botanica requires a minimum of 48 hours notice to ensure that all necessary arrangements are in place for you to be able to have access to the room. All decorations are the responsibility of the customer. Nothing is to be nailed, screwed, stapled or adhered to the venue without the prior approval of the Botanica manager. All decorations/equipment/goods to be collected within 3 working days after the event. Botanica takes no responsibility for lost or damaged goods. (No glitter or confetti)

ENTERTAINMENT:

As required, functions are able to hire audio visual technologies from our affiliated outside companies at an additional cost. Any entertainment including external equipment or props must be approved by management in advance of the function. Failure to advise management in advance of the function, may result in the entertainment been banned from the venue. Unfortunately due to the open space we are unable to provide separate music to downstairs.

FINAL ACCEPTANCE OF FUNCTION BOOKING REQUESTS:

Botanica reserves the right to accept or not accept any function booking request.

HIRING OF EQUIPMENT / EXTRA REQUIREMENTS:

The client is responsible for any external hiring of equipment and is to be paid for by the client. Prices quoted do not include any floral or table decorations, music or entertainment, photography or audio visual requirements. However we can gladly assist you in recommending professionals to contact.

MUSIC / ENTERTAINMENT / NOISE LEVELS

Regulations are in place with regards to noise levels, music and entertainment. We reserve the right to lower noise levels if it results in disturbing other restaurant patrons or residents. Please note that no amplified music (i.e.: live bands or disc jockeys) can be undertaken in the restaurant due to noise level restrictions.

PAYMENT

Final payment and all payments owing must be made on the night of the function, on completion of the function. Please note that Botanica does not accept personal cheques as balance payment for the event. All prices are given as a guide only and vary according to the number of guests, date of the function and overall catering requirements.

START AND FINISHING TIMES:

The customer agrees to adhere to the nominated start and finish times for the function. Lunch functions must finish at 4.30pm unless a prior arrangement has been made. A charge of \$200 per hour or part thereof will apply should your function extend past midnight unless otherwise prearranged prior to the function commencing. This cost is a general charge and does not cover other costs such as drinks, food and all other services.

REFUSAL OF ALCOHOL SERVICE AND REMOVAL OF GUESTS FROM THE PREMISES:

Management reserve the right to stop the service of alcohol to any function guest at any time in accordance with responsible serving of alcohol policies and licensing arrangements. Guests who display what is deemed to be inappropriate behaviour at any time may be asked to leave the premises.

ROOM HIRE AND MINIMUM SPEND:

There is no separate charge for room hire but we do require a minimum spend as set out below. In the event that the minimum spend is not met the deposit will be forfeit up to the amount required to meet the minimum spend level. In the event that the minimum spend level is still not met, the balance must be paid on the day/night of the function.

DAMAGE OR LOSS:

We assume no responsibility for the loss or damage to any property belonging to the client or their guests. The customer is financially liable for any damage sustained, or loss incurred, to Botanica Salamanca property, fixtures or fittings, whether through their own or through actions of their guests. The client is responsible for delivery and collection of any external props/equipment. All decorations/equipment/goods to be collected 3 working days after the event. Botanica takes no responsibility for lost or damaged goods.

BOOKING CONFIRMATION FORM

CONTACT DETAILS

First name: _____ Surname: _____

Postal Address: _____

Business Name (if applicable): _____

Phone (h/w): _____ Phone (m): _____

Email: _____

FUNCTION DETAILS

Date of Function: _____

Occasion: _____

Start Time: _____ End Time: _____

No. of Guests: _____

Is Early Access to the Room Required? Y ☐ N ☐

Are you providing your own cake: Y ☐ N ☐

Will you require cutlery for serving: Y ☐ N ☐

What time would you like to access the room?

DIETARY REQUIREMENTS

Does your group have dietary requirements: Y ☐ N ☐

Do you require gluten free options? Y ☐ N ☐ No. of GF ppl

List all allergens we must be aware of including nut allergies.

TIMING

Are there any timing issues that need to be taken into account in serving the food, for example arrival time of people or speeches. Please identify any such timing issues:

Special Requests/Other Requirements (not listed elsewhere in booking form):

FUNCTION OPTIONS (SELECT OPTION 1 OR 2)

OPTION 01: MINIMUM SPEND

Sunday - Thursday Night	2hrs <input type="checkbox"/>	\$600	3hrs <input type="checkbox"/>	\$900	4hrs <input type="checkbox"/>	\$1200
Fri - Sunday (11am-4pm)	2hrs <input type="checkbox"/>	\$600	3hrs <input type="checkbox"/>	\$900	4hrs <input type="checkbox"/>	\$1200
Fri - Saturday Nights	6-9pm <input type="checkbox"/>	\$1500	6-10:30pm <input type="checkbox"/>	\$2000		

OPTION 02: DRINK PACKAGES

House	2hrs <input type="checkbox"/>	\$40pp	3hrs <input type="checkbox"/>	\$50pp	4hrs <input type="checkbox"/>	\$60pp
Loft Special	2hrs <input type="checkbox"/>	\$55pp	3hrs <input type="checkbox"/>	\$65pp	4hrs <input type="checkbox"/>	\$75pp
Premium	2hrs <input type="checkbox"/>	\$75pp	3hrs <input type="checkbox"/>	\$85pp	4hrs <input type="checkbox"/>	\$95pp
Signature	Y <input type="checkbox"/>	We will contact you to capture details.				

FUNCTIONS FOOD MENU

Cheese Platter (6-8 ppl) \$80

Antipasto Platter (6-8 ppl) \$80

Popcorn Chicken Platter (6-8 ppl) \$80

Arancini Balls (10-15 ppl) \$80

Pork Bites Platter (10-15 ppl) \$80

Meat Ball Platter (10-15 ppl) \$80

Crispy Squid (5-7 ppl) \$40

Dim Sum Basket (10-15 ppl) \$80

Corn Fritters (10-15 ppl) \$80

QTY

Y ☐ I understand there is no disabled access to the loft upstairs.

Y ☐ I have read and understood the Terms and Conditions.



SIGN: _____ NAME: _____ DATE: _____

CONTACT INFO

“Conveniently hidden
behind the
main Salamanca strip”

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Battery Point
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[@botanicabar.com.au](https://www.instagram.com/botanicabar.com.au)

