

# Botanica

# FUNCTIONS PACK

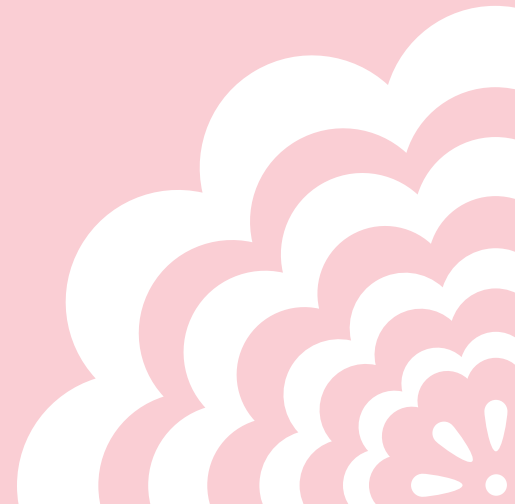
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v18.2.22



# WELCOME






Welcome to Botanica Bar

Situated in a transformed Georgian Sandstone Warehouse, inspired by the beautiful surrounds and mystique of Salamanca, Botanica features the best of our local distilleries, breweries and delicacies.

Botanica offers three key areas for you to enjoy a playful range of drinks, food and friendship.

The Loft - Can be used for exclusive + non exclusive events

If you would like to discuss an event using the Main Bar or Outdoor area, we may be able to accommodate this option for you.

AMENITIES KEY	
	Cocktail Capacity
	Seated Capacity
	House Music
	Weather Protection
	Functions Room with Private Bar









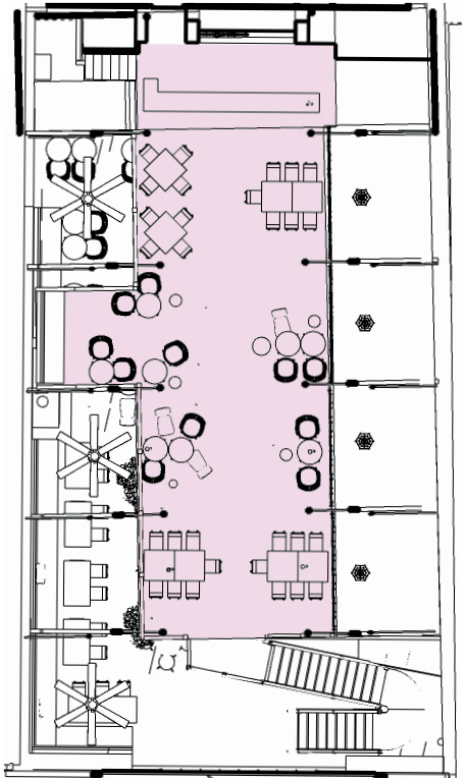


# THE LOFT

Botanica’s unique loft is the ideal venue for your private or business function. Furnished with its own private bar, comfortable seating and adjustable lighting our function room can easily cater for events up to 100 people. Select from a range of food and drink packages or consult with our Functions Co-ordinator to tailor the event to your requirements.

The Loft

	100 total
	50 total
	✓
	✗
	✓
	✓



# DEPOSIT & MINIMUM SPEND (option 1)

## EXCLUSIVE USE OF THE LOFT

Enjoy exclusive use of The Loft with your choice of friends, colleagues or family. Just commit to a minimum spend on food and alcohol and pay your deposit 30 days in advance.

Sunday to Thursday (open to close)  
Friday & Saturday (open to 5pm)

## HOW IT WORKS

View the table below to determine your minimum spend on food and alcohol and deposit required for your event.

- No booking fee or drinks packages to select.
- If food is required view the Food Functions Menu and enter your selections into the Booking Confirmation Form.
- You can request for your event to remain exclusive after the booking concludes, if agreed, management will request the minimum spend to be paid upfront and in full.

Management reserve the right to cancel the exclusive use of the loft bar if your expected minimum spend levels are not being met or are unlikely to be met during the function.

- Deposit for function must be paid 30 days prior to the function date or paid immediately for late bookings.

Sunday - Thursday / FRI Day (12-4pm) + Sat Day Use (10-4pm)				Friday + Saturday night use (6pm onwards)		
Hours of use	2hrs	3hrs	4hrs	Hours of use	3hrs	4hrs
Deposit	\$100	\$100	\$100	Minimum spend	\$1500	\$2000
*Charges may apply if booking is cancelled within 48 hours of event				Deposit	\$500	\$500

# BEVERAGE PACKAGE OFFERING (option 2)

## PACKAGE 1:

2hr \$40pp  
3hr \$50pp  
4hr \$60pp

## PACKAGE 2

2hr \$55pp  
3hr \$65pp  
4hr \$75pp

## PACKAGE 3

The Custom  
Signature  
Package

## PACKAGE UPGRADES

Cocktail on arrival

Aperol Spritz \$14

Botanica Sour \$18

Espresso Martini \$18

## HOUSE

House Sparkling

House Red

House White

## LOFT EXPERIENCE

Arras Sparkling, TAS

Janz Sparkling Rose, TAS

Selected Tasmanian Wines

## YOUR TOUCH OUR VENUE

Customise your event, your way.  
When money isn't an issue and  
everything has to be perfect,  
you want the signature package.

Cascade Pale Ale

Cascade Lager

Bonamy's Apple Cider

Selection of TAP + bottled  
beer and cider

If you pick this option our  
functions co-ordinator will  
contact you to tailor package  
your event.

\$500 deposit

# FUNCTION FOOD OFFERING

- **PLATTER SELECTION** - all platters roughly serve 8-10 ppl.

## MEATBALLS

Tomato passata | parmesan | herbs

**\$35**

CRUSTACEA FREE | EGG FREE | FISH PRODUCT FREE  
| NUT FREE | SOY FREE | SESAME FREE | LUPIN FREE

## COCONUT PRAWNS

Nuoc cham aioli | micro mizuna | lemon

**\$35**

DAIRY FREE | ONION FREE | NUT FREE | SOY FREE  
| SESAME FREE | LUPIN FREE

## CORN FRITTERS

Chilli and lime aioli | fried basil

**\$30**

GLUTEN FREE | DAIRY FREE | CRUSTACEA FREE | NUT FREE  
| SOY FREE | SESAME FREE | LUPIN FREE | VEGETARIAN

## CHEESE BOARD

Selection of hard, soft and blue cheese,  
with crisp breads | seasonal fruit | berries  
| edible botanicals | local quince paste

**\$90**

ONION FREE | CRUSTACEA FREE | EGG FREE  
| FISH PRODUCTS FREE | NUT FREE | SOY FREE | SESAME FREE

## PANKO CRUMBED MUSHROOMS

Kewpie mayo | sweet soy | sesame

**\$30**

LUPIN FREE | VEGETARIAN

## CROQUETTES (MAC & CHEESE)

Garlic aioli | pickled shallots | parmesan

**\$40**

CRUSTACEA FREE | FISH PRODUCTS FREE | NUT FREE  
| SOY FREE | SESAME FREE | LUPIN FREE | VEGETARIAN

## POPCORN CHICKEN

Bulgogi sauce | spring onion | sesame

**\$35**

DAIRY FREE | GLUTEN FREE | ONION FREE  
| SOY FREE | SESAME FREE

## ANTIPASTO BOARD

Selection of local cured meats | olives  
| crisp breads | local spiced chutney  
| marinated vegetables | herbs

**\$90**

DAIRY FREE | CRUSTACEA FREE | EGG FREE  
| FISH PRODUCTS FREE | NUT FREE | SOY FREE | SESAME FREE

## BUFFALO CHICKEN WINGS

Buffalo hot sauce | ranch dressing

| blue cheese dip

**\$40**

GLUTEN FREE | CRUSTACEA FREE | FISH PRODUCT FREE  
| NUT FREE | SOY FREE | SESAME FREE | LUPIN FREE

## CRISPY CALAMARI

Chilli lime aioli | spicy lime seasoning | lemon

**\$40**

GLUTEN FREE | NUT FREE | LUPIN FREE

## THIN CUT FRIES

Garlic aioli | house seasoning

**\$6.00**

DAIRY FREE | ONION FREE | CRUSTACEA FREE | FISH PRODUCT FREE  
| NUT FREE | SOY FREE | SESAME FREE | LUPIN FREE | VEGETARIAN

Items from our regular dining menu are also available for your function.



# T&C'S

## DEPOSITS:

Deposit must be paid 30 days prior to the function date or paid immediately for late bookings.

**Package Price/Final Guest Numbers:** Must be confirmed 48 hours prior to the function date. This number can be decreased or increased however the number confirmed at 48 hours prior is the minimum amount that will be charged, any increase to this minimum number must be paid for at the completion of the function.

## DEPOSIT REFUNDS:

Deposits will be handled as a separate transaction. On completion of the event the deposit will be refunded via bank transfer within 3 business days of the function. Deposits can not be refunded or used against total bill at the time of the function.

## BYO:

No food or drink may be brought into functions, the only exception being celebration cakes.

## CAKE:

The only food that may be brought into the function is a celebration cake. We will provide cutlery and napkins for the serving of the cake at no extra cost. Kitchen does not cut cake for functions.

## BATHROOMS:

Please note that our upstairs function patrons will be required to use/access the bathroom, located downstairs at the back of the main restaurant and bar area.

## ACCESS:

Access to the function room is available via stairs only. Unfortunately, due to the venue being a heritage building, there is currently no disabled access to the upstairs function room or downstairs toilets.

## DISABILITY ACCESS:

Unfortunately, as a heritage building, we are unable to provide handicap access to the function room or toilets. A public toilet with disabled facilities is located within 20m of the venue.

## CANCELLATION:

Cancellations made less than 5 days prior to the function date may be entitled to a refund of the deposit. Cancellations made less than 48 hours prior to the function date will not be entitled to a refund of the deposit.

## CLIENT RESPONSIBILITIES:

The client is expected to conduct their function in a legal and respectable manner and is responsible for the conduct of its guests and invitees. The client will be charged for any damage that occurs to the restaurant, the property or its staff. Please also note that in line with Australian legislation relating to responsible service of alcohol, our management reserve the right to terminate a function, refuse service to any guest deemed intoxicated, or take responsible action to assist any intoxicated guest from the premises.

## EARLY ACCESS AND DECORATIONS:

We will make early access to the room available one hour prior to the commencement of the function for any decorations and other set up. If early access is required, we require a minimum of 48 hours notice to ensure that all necessary arrangements are in place for you to be able to have access to the room. All decorations are the responsibility of the customer. Nothing is to be nailed, screwed, stapled or adhered to the venue without the prior approval of the venue manager. All decorations/equipment/goods to be collected within 3 working days after the event. We take no responsibility for lost or damaged goods. (No glitter or confetti)

## ENTERTAINMENT:

As required, functions are able to hire audio visual technologies from our affiliated outside companies at an additional cost. Any entertainment including external equipment or props must be approved by management in advance of the function. Failure to advise management in advance of the function, may result in the entertainment been banned from the venue. Unfortunately due to the open space we are unable to provide separate music to downstairs.

## FINAL ACCEPTANCE OF FUNCTION BOOKING REQUESTS:

We reserve the right to accept or not accept any function booking request.

## HIRING OF EQUIPMENT / EXTRA REQUIREMENTS:

The client is responsible for any external hiring of equipment and is to be paid for by the client. Prices quoted do not include any floral or table decorations, music or entertainment, photography or audio visual requirements. However we can gladly assist you in recommending professionals to contact.

## MUSIC / ENTERTAINMENT / NOISE LEVELS:

Regulations are in place with regards to noise levels, music and entertainment. We reserve the right to lower noise levels if it results in disturbing other restaurant patrons or residents. Please note that no amplified music (i.e.: live bands or disc jockeys) can be undertaken in the restaurant due to noise level restrictions.

## PAYMENT:

Final payment and all payments owing must be made on the night of the function, on completion of the function. Please note that we do not accept personal cheques as balance payment for the event. All prices are given as a guide only and vary according to the number of guests, date of the function and overall catering requirements.

## START AND FINISHING TIMES:

The customer agrees to adhere to the nominated start and finish times for the function. Lunch functions must finish at 4.30pm unless a prior arrangement has been made. A charge of \$200 per hour or part thereof will apply should your function extend past midnight unless otherwise prearranged prior to the function commencing. This cost is a general charge and does not cover other costs such as drinks, food and all other services.

## REFUSAL OF ALCOHOL SERVICE AND REMOVAL OF GUESTS FROM THE PREMISES:

Management reserve the right to stop the service of alcohol to any function guest at any time in accordance with responsible serving of alcohol policies and licensing arrangements. Guests who display what is deemed to be inappropriate behaviour at any time may be asked to leave the premises.

## ROOM HIRE AND MINIMUM SPEND:

There is no separate charge for room hire but we do require a minimum spend as set out below. In the event that the minimum spend is not met the deposit will be forfeit up to the normal amount required to meet the minimum spend level. In the event that the minimum spend level is still not met, the balance must be paid on the day/night of the function.

## DAMAGE OR LOSS:

We assume no responsibility for the loss or damage to any property belonging to the client or their guests. The customer is financially liable for any damage sustained, or loss incurred, to our property, fixtures or fittings, whether through their own or through actions of their guests. The client is responsible for delivery and collection of any external props/equipment. All decorations/equipment/goods to be collected 3 working days after the event. We take no responsibility for lost or damaged goods.

## UNDERAGE PATRONS:

At the time of booking, staff must be notified if underaged patrons will be in attendance. All minors need to be in the presence of a legal parent or guardian unless they have completed the permission form supplied by staff at the time of booking. Temporary guardians must be over 25 years of age. All minors must leave the venue at the conclusion of the event. Rules apply as per the Liquor Licensing Act 1990.

# BOOKING CONFIRMATION FORM

## CONTACT DETAILS

First name: \_\_\_\_\_ Surname: \_\_\_\_\_

Postal Address: \_\_\_\_\_

Business Name (if applicable): \_\_\_\_\_

Phone (h/w): \_\_\_\_\_ Phone (m): \_\_\_\_\_

Email: \_\_\_\_\_

## FUNCTION DETAILS

Date of Function: \_\_\_\_\_

Occasion: \_\_\_\_\_

Start Time: \_\_\_\_\_ End Time: \_\_\_\_\_

No. of Guests: \_\_\_\_\_

Is Early Access to the Room Required? Y ☐ N ☐

Are you providing your own cake: Y ☐ N ☐

Will you require cutlery for serving: Y ☐ N ☐

What time would you like to access the room?

## DIETARY REQUIREMENTS

Does your group have dietary requirements: Y ☐ N ☐

Do you require gluten free options? Y ☐ N ☐ No. of GF ppl

List all allergens we must be aware of including nut allergies.

## TIMING

Are there any timing issues that need to be taken into account in serving the food, for example arrival time of people or speeches. Please identify any such timing issues:

Special Requests/Other Requirements (not listed elsewhere in booking form):

## FUNCTION OPTIONS

OPTION 01: MINIMUM SPEND

2hrs ☐ 3hrs ☐ 4hrs ☐ \*minimum spend \$ min spend  (office use only)

\$ deposit as per option details \$ deposit  (office use only)

OPTION 02: DRINK PACKAGES

House 2hrs ☐ \$40pp 3hrs ☐ \$50pp 4hrs ☐ \$60pp

Loft Experience 2hrs ☐ \$55pp 3hrs ☐ \$65pp 4hrs ☐ \$75pp

Custom Y ☐ We will contact you to capture details.

Deposit

FUNCTION FOOD MENU		QTY
Meatballs		<input type="text"/>
Coconut Prawns		<input type="text"/>
Corn Fritters		<input type="text"/>
Cheese Board		<input type="text"/>
Antipasto Board		<input type="text"/>
Panko Crumbed Mushrooms		<input type="text"/>
Croquettes - Mac & Cheese		<input type="text"/>
Popcorn Chicken		<input type="text"/>
Buffalo Chicken Wings		<input type="text"/>
Crispy Calamari		<input type="text"/>
Thin Cut Fries		<input type="text"/>
Food total		<input type="text"/> (office use only)

## REGULAR BOTANICA DINING MENU / ADDITIONAL FUNCTION DETAILS

Please details any extra food you would like from our regular dining menu.

Y ☐ I understand there is no disabled access to the loft upstairs.

Y ☐ I have read and understood the Terms and Conditions.

SIGN: \_\_\_\_\_ NAME: \_\_\_\_\_ DATE: \_\_\_\_\_



# CONTACT INFO

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